



# ST. LEONARD

## CATHOLIC CHURCH & SCHOOL

### In Person School Reopening Plan

Using the “Reopening with Trust” plan created by the Archdiocese and in conjunction with parents and local community members, we developed a plan for St. Leonard School that is designed to create the safest possible environment for our entire community. Our goal in creating this plan is to have safe core content instruction. The plan is based upon a cohort model where students and their homeroom teacher will remain together throughout the day. Contact with someone outside their cohort is limited but when the contact is necessary, there will be social distancing and safety protocols in place to protect all people involved. Anyone entering the building will undergo the MATH protocol: Mask check, Asking about symptoms, Temperature Check, Hand Sanitizing. Together, we will be able to create an environment where our students, teachers, and families can learn in a safe and engaging environment. Below is a walk-through of a typical day at St. Leonard.

#### **Arrival**

- Morning line up
  - Kindergarten, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade will line up in marked positions on the South side of the school between the school and the convent. Students will gather in designated spots maintaining 6 feet distance between students.
  - The remaining grades will meet in the North parking lot between the School and the Rectory. There will be designated positions marked on the parking lot for students.
  - Preschool will meet directly in front of the Kiddie Condos on the marked position maintaining 6 feet distance between students.
  - Parents need to bring students to the position assigned and then either wait in cars or distanced from the line. There will be staff out monitoring the students to ensure safety of all students and staff.
  - Students need to arrive in masks and keep the masks on while waiting for the school to open and all students to be escorted into the building.
  - Students need to arrive and remain in their assigned spot during the morning arrival to ensure safety and protection of the entire community.
- Inclement Weather
  - In the case of rain, where students cannot wait in the parking lot, doors will be opened and students will be checked and then allowed to proceed directly to their classrooms. Students will need an umbrella or raincoat because they will keep the 6ft distance as they are checked while entering.
  - Students will be monitored in the classrooms when then arrive.

### **Extended Day—AM**

- Students will arrive and enter on the South side of the school. Parents need to escort their child to the door where the student will be checked in by a St. Leonard staff member doing the MATH check.
- Tables in the School Hall will be assigned by grade to keep the cohorts together.
- Students will be socially distanced in the School Hall. Students will wear masks and need to bring activities to keep them engaged during the morning extended time.

### **Entering the School**

- Except for emergencies, adults will be limited in entering the building. If support is needed, a staff member will meet the adult in the vestibule and address their needs.
- When entering the school every person will receive a MATH check. Staff will check that the **Mask** is properly worn, covering both the mouth and nose. They will then **Ask** about potential symptoms. Third, **Temperature** will be taken and recorded for all people entering the building. Finally, **Hand** sanitizer will be given to each person. This is to ensure that everyone who is in our building is protected as much as possible.
- Once students receive their MATH check, they will be escorted to the classroom by their teacher and remain in their cohort the remainder of the day.

### **Classroom Work**

- The class will remain in the classroom for all core classes and specials. They will remain with the cohort when they leave for lunch or to use the bathroom. We are working to keep each cohort isolated and limit contact between cohorts.
- Students will be arranged in the classroom in single file rows with distance between each desk.
- Desks will have additional barriers to protect students from droplets.
- Windows will be open with fans pulling in fresh air and circulating it around the classroom and building. The goal is to create a constant flow of air to cool students and provide protection.

### **Moving Around the School**

- Hallways will be labeled with directional signs to direct movement by students and staff to limit contact between cohorts.
- Stairs will be unidirectional and properly marked so that students and staff are not crossing in close contact while moving up and down the stairs.

### **Lunch**

- Lunch will be eaten in the classroom. When possible, classes will be taken outside to eat lunch. The classes will be taken out one class at a time to limit contact between classes and will be allowed to eat outside 6 feet apart. While eating, students will store their mask in a individually labeled paper bag.
- Hot lunch will still be available and will be distributed on the floors.

## **Recess**

- Cohorts will have recess in their cohort. Students will be able to remove masks during recess if they remain 6 feet apart while playing. Removed masks will be placed in paper bags labeled for each student. Bags will be stored so that students will be able retrieve their masks without coming into contact with another child unmasked.
- Multiple recesses will be given throughout the day to ensure students are active and able to be outside.

## **Specials**

- The purpose of our protocols is to have safe core content instruction. We still see the importance of our specials and will continue to have instruction. Specials content may vary this year because of safety protocols.
- Students will continue to receive Spanish, Art, and Music during this school year. The specials teacher will come into the cohort and provide instruction to the students. While in the classroom, the teacher will remain masked and distanced from the students. This will allow students to continue to receive instruction in these important subjects in a responsible manner.
- At this time, due to safety measures we will not have a specialized PE teacher but will continue to create time for students to be active outside.

## **Bathrooms**

- Each class will be assigned a time for the entire class to go to the bathroom. After the class leaves the bathroom it will be sanitized before the next class enters the bathroom. If a student has an emergency need they will go as needed.
- Bathrooms will follow social distancing protocols.

## **Exit Plan**

- Exiting the school will be done by class. One class will be leaving the building at the North entrance/exit and one at the South. Students will exit at the same door they enter in the morning.
- Departure times will be announced so that parents can be ready to pick up their child by the assigned exit. Staggering departure times allows for the cohort to remain isolated from the other classes and the social distancing to be maintained.
- Parents need to wait in their cars or if walking, remain 6 feet apart from other adults waiting for their children. Parents need to be masked while waiting for their students.

## **Extended Day PM**

- Extended day will primarily be held outside in the playground behind the kiddie condos.
- Students will be provided time to work on homework and then given an opportunity to play.
- All play will be treated like recess time, students need to be socially distant and playing inside their cohort.

### **Extracurriculars/After School Activities**

- To start the year, other than the extended day program, there will not be any programs or services provided by the school following the official school day. As the year progresses and circumstances change we will add programs and activities back into our calendar.
- As the year progresses, there may be opportunities for virtual clubs.

This is an evolving process and we are staying in contact with the Archdiocese Chicago's Office of Catholic schools to stay up to date on the latest guidance from the Illinois State Board of Education, Illinois Department of Public Health and the Center for Disease Control. We are constantly working to create the safest environment as we return to school.

## **Important Resources**

[Symptoms of Coronavirus](#) from CDC

[What To Expect This Year](#) from the Archdiocese of Chicago

[What To Expect When Returning to School](#)

[CDC Checklist Back to School](#)

[Preparing Children You Tube Video](#)